

## GUIDELINE ON APPLICATION FOR GUN LICENCE

### TYPES OF GUN LICENCE

This section details the various types of Gun licences available under GEWCA and describes the specific activities authorised under each licence type.

Gun Licence Types	Description
<b>Possession</b>	Authorises the holder to possess, carry and use specified gun, gun part or gun accessory. For individuals, typically limited to members of approved shooting clubs for sports shooting.
<b>Transport</b>	Permits the movement of guns between approved locations (e.g., from armoury to shooting range). Only issued to authorised entities who need to transport guns, such as licensed entities, shooting clubs or logistic companies specialised in gun transportation.
<b>Repair</b>	Allows holder to repair and maintain gun, gun part or gun accessory. Limited to qualified gun smiths or companies with technical expertise in gun maintenance and repair.
<b>Supply</b>	Authorises the sale, transfer, or distribution of gun, gun part or gun accessory to other licensed entities. Typically issued to approved arms dealers and distributors only.
<b>Armourer (Storage)</b>	Authorises secure storage of gun, gun part or gun accessory at approved premises with required security infrastructure like strong rooms and CCTV systems. Permits holder to store and maintain their own guns or on behalf of licensed entities (e.g., managing armouries for storage of guns. Requires specific qualifications.
<b>Range</b>	Permits operation of shooting ranges with proper safety measures, qualified range officers, and approved range designs. Limited to approved shooting clubs, gun training facilities, or paintball range.
<b>Dispose</b>	Allows for proper disposal of gun, gun part or gun accessory through approved methods. Only issued to qualified entities with proper disposal procedures.
	Qualified entities involving in melting, smelting or refining of metals or operating an incinerator or any plant, machinery or apparatus used for the processing and recycling or treatment of industrial waste are class licensed.
<b>Manufacture</b>	Permits production of gun, gun part or gun accessory under strict controls. Highly restricted - only issued to approved manufacturers with comprehensive security and quality control measures.

<b>Gun Licence Types</b>	<b>Description</b>
<b>Trader (Import/Export)</b>	Permits to import or export gun, gun part or gun accessory. Typically issued to licensed arms dealers and distributors only.

## TYPE OF STORAGE REQUIREMENTS FOR GUNS

2 The table below shows the requirement for storage for guns.

<b>Type of Guns</b>	<b>Required Storage</b>
Firearms (e.g Rifles, Pistols, Shotguns)	Armoury APO escort is required for Transport
Air Guns (Air rifles, Air Pistols)	Air Weapon Armoury
Airsoft Guns (Airsoft guns, Airsoft rifles)	Air Weapon Armoury / Safe with CCTV and Intrusion Detection System
Dart guns / Tranquilizer guns	Safe / Strong Cabinet with CCTV, Intrusion Detection System
Paintball guns	Strong Cabinet with CCTV, Intrusion Detection System

## DOCUMENTS REQUIRED TO SUPPORT APPLICATION

3 When applying for Gun licence, the following supporting documents must be uploaded to support the application.

### A. MANDATORY DOCUMENTS (Required for ALL Licence Types)

<b>No.</b>	<b>Document</b>	<b>Required Information</b>
1.	Company Letter	1. Company's business profile and principal activities 2. Reason for licence application 3. Explain why gun Licence is required 4. Detailed description of processes/usage 5. For renewals: Confirm any changes in operations
2.	Gun Information	1. Product specifications 2. Brochures
3.	Layout Plan	1. Storage location details 2. Items stored together with guns 3. Types of activities being carried out
4.	Safety & Security Documentation	1. Safety Management Plan 2. Security Plan (Refer to guidelines on putting up of Safety and Security plans) 3. Emergency Response Plan for: <ul style="list-style-type: none"> <li>• Fire incidents</li> <li>• Explosion</li> <li>• Other safety/security incidents</li> </ul>

No.	Document	Required Information
5.	Staff Training Records	<ol style="list-style-type: none"> <li>1. Details of training methods (external/in-house)</li> <li>2. Training records/certification</li> <li>3. Briefing records</li> <li>4. Training attendance records</li> <li>5. For employees handling guns: Security clearance through GoBusiness Website</li> </ol>

## B. SPECIFIC REQUIREMENTS BY LICENCE TYPE

No.	Licence Type	Additional Documents Required
1.	Manufacture	<ol style="list-style-type: none"> <li>1. Layout plan showing: <ul style="list-style-type: none"> <li>• Manufacturing areas</li> <li>• Storage locations</li> <li>• Safety equipment locations</li> </ul> </li> <li>2. Manufacturing process documentation</li> <li>3. Risk assessment specific to manufacturing</li> </ol>
2.	Supply	<ol style="list-style-type: none"> <li>1. Layout plan showing: <ul style="list-style-type: none"> <li>• Storage areas</li> <li>• Handling areas</li> </ul> </li> <li>2. Inventory management procedures</li> </ol>
3.	Possess	<ol style="list-style-type: none"> <li>1. No objection Letter Shooting Club / Organisation Supporting the application</li> <li>2. Letter of Transfer if taking over another licensee's gun</li> <li>3. Certification of No Criminal Conviction for Foreigners</li> <li>4. Medical Report Form for Applicants above 60 years old (attached under Appendix)</li> </ol>
4.	Transport	<ol style="list-style-type: none"> <li>1. Route of transportation details</li> <li>2. Safety and security management plan for movements</li> <li>3. For APO escort (if required): <ul style="list-style-type: none"> <li>• Deployment details</li> <li>• Security arrangements</li> </ul> </li> </ol>
5.	Armoury and Range Licence	<ol style="list-style-type: none"> <li>1. Land use approval</li> <li>2. Layout plan showing: <ul style="list-style-type: none"> <li>• Boundaries of premises</li> <li>• Shooting arena/paintball game area</li> <li>• Points of issuance</li> <li>• All entrances/exits</li> <li>• Access control types</li> </ul> </li> <li>3. Operations Procedures and Directives <ul style="list-style-type: none"> <li>• Enhanced security measures documentation</li> <li>• Screening procedures</li> <li>• Qualified coach certifications</li> <li>• Firearm handling procedures</li> </ul> </li> </ol>

No.	Licence Type	Additional Documents Required
6.	Dispose	1. Disposal methodology 2. Safety procedures 3. Environmental protection measures 4. Disposal location details

### C. FOR RENEWAL APPLICATIONS

No.	Requirement	Details
1.	Records Required	1. Inventory records 2. Transaction records 3. Updated staff training records 4. Incident reports (if any) 5. Any operational changes

## GUN POSSESSION LICENCE APPLICATIONS

### POSSESSION OF FIREARMS OR AIR WEAPONS FOR SPORTING PURPOSES AT APPROVED SHOOTING CLUBS

- 4 The criteria for the issue of Licence to Possess Guns for Sporting Purposes is as follows:
- The applicant must be a member of a shooting club registered in Singapore;
  - He must maintain a good attendance with the shooting club he belongs to;
  - He must undergo a proficiency test on the use and handling of the type of guns he is applying licence for;
  - The guns applied for is solely used for sporting purposes at approved shooting range;
  - All guns must be stored in the approved armoury at the shooting club;
  - The applicant must obtain the approval and support from his shooting club and the operator of the armoury and shooting range to use and store the guns he is applying licence for.
- 5 For shooting club members without their own guns, they will have to apply for a “Possess-Use Licence” to use the common pool guns licensed to their shooting.

### POSSESSION OF GUNS FOR ENTERTAINMENT SUCH AS AIRSOFT AND PAINTBALL SHOOTING ACTIVITIES

- 6 The criteria for the issue of Licence to Possess Guns for entertainment purposes such as airsoft gun shooting club or Paintball Games is as follows:
- The applicant must obtain prior approval for the venue for the range and storage of the airsoft / paintball guns to provide the entertainment activities;
  - The applicant must submit a plan with details of the proposed security and safety measures of the playing field and proposed storage;
  - The airsoft / paintball guns must be kept securely in the storage at the approved location when not in use;
  - Armoury Licence and Range licences will also be applicable under the GEWCA.

## POSSESSION OF SPEARGUN FOR SPEARFISHING

- 7 The criteria for the issue of Licence to Possess Guns for possession of speargun is as follows:
- a. The use of speargun is strictly for the purpose of spearfishing in Singapore waters or to be brought overseas for spearfishing trips;
  - b. When not in use, the speargun must be securely kept in storage premises approved by the Licensing Officer;
  - c. The applicant must ensure that the safety measures are taken when using the speargun for spearfishing activities
  - d. The applicant is responsible to ensure that any other approval or licence from other relevant authority is obtained to carry out any spearfishing activities with the licensed speargun; and

**GUNS, EXPLOSIVES AND WEAPONS CONTROL ACT 2021**  
**MEDICAL EXAMINATION FORM FOR GUN LICENCE APPLICATION**

**PART A – Particulars of Applicant**

Application / Licence No:			
Name of Applicant:		NRIC / FIN No:	
Date of Birth:		Contact Number:	
Address:			

**PART B – To be Completed by Medical Practitioner**

The Medical Practitioner is to ask the applicant on the following questions regarding his medical history. The Medical Practitioner will then tick ✓ in the appropriate box for “Yes” or “No” based on the response and provide remarks where necessary.

	Mark '✓' in appropriate column for 'YES' or 'No'		
Have you any history of or are you suffering from:	Yes	No	Medical Examiner's Remarks
1. Nervous or mental trouble			
2. Severe headache or migraine			
3. Fits or convulsion of any kind			
4. Fainting attacks or giddiness			
5. Head injury or concussion			
6. Eye trouble of any kind			
7. Colour blindness			
8. Difficulty in seeing in the dark			
9. Deafness			
10. Asthma			
11. Heart Disease, weak or strained heart			
12. Palpitations or breathlessness			
13. Physical or mental disability			
14. Have you undergone any surgical operations			
15. Any illness or injuries not mentioned above			

I hereby declare that I have carefully considered the statements made above and that to do the best of my belief they are complete and correct. I further declare that I have not withheld any relevant information, made any misleading statements, and I give my consent to the examining or assessing Medical Practitioner to communicate with my physician who has attended to me.

Signature of Applicant:

\_\_\_\_\_

Signature of Medical Practitioner:

\_\_\_\_\_

Date:

\_\_\_\_\_

Name of Medical Practitioner:

\_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Application / Licence No: \_\_\_\_\_

**PART C – General Medical Examination** (To be Completed by Medical Practitioner)

Please tick ✓ in the appropriate box for “Yes” or “No” and provide remarks where necessary.

		Mark '✓' in appropriate column for 'YES' or 'No'		
		Yes	No	Medical Examiner's Remarks
1.	Any deformities and/or physical disabilities observed			
2.	Any evidence of wounds injuries or operations			
3.	Any abnormality of movement of the joints			
4.	Any evidence of abnormality of the nervous system			
5.	Any evidence of psychiatric disorder			
6.	Heart: Any evidence of abnormality of the cardio-vascular system			
7.	Any defect of hearing			
8.	Does the applicant show any evidence of being addicted to the excessive use of alcohol or drug			
9.	Is there defect of visions, including colour visions			
	Do you consider applicant should wear glasses when using gun?			
	Visual Acuity for distance:	Without / With* glasses	RE:	LE:
	Near Vision:	Without / With* glasses	RE:	LE:
10.	Blood pressure:	Systolic:	Diastolic:	
	Are the blood pressure readings normal with regards to the applicant's age?			

**Note:** The Standard of acuity of vision considered unsatisfactory if it is below 6/12 with one eye and 6/36 the other eye, with or without optical aid.

11. Additional Remarks by the Medical Practitioner:

**PART D – Overall Result of Medical Examination** (To be Completed by Medical Practitioner)

12. I certify that I have this day examined and identified the applicant named on page 1. He/She\* has shown me his/her Identity Card which bears the same name given on this form. The answers to the questions above are correct to the best of my knowledge and belief. From my observations and medical examination, I find the applicant physically and medically

**\*FIT / UNFIT**

to handle gun(s) for which he/she is seeking a new licence or renewal of an existing licence.

Signature		Date:	
Name of Medical Practitioner		Contact No:	
Name and Address of Hospital / Clinic			

(\*Delete where applicable)