



APPENDIX to ANNEX A

**SINGAPORE POLICE FORCE
REQUEST FORM FOR FIREARMS AND AMMUNITION ONBOARD VESSEL**

Company/Agent Ref No:

Date:

OC Licensing
Arms & Explosives Division
Police Licensing & Regulatory Department
391 New Bridge Road
Block D, #02-701
Singapore 088762

Fax to 6223 4704
Email to spf_plrd_aed@spf.gov.sg

PART I – VESSEL'S DETAILS

Vessel Name	
Requested Period	
Reason for Entering Port	
Estimated Date & Time of Arrival (ETA)	
Estimated Date & Time of Departure (ETD)	

PART II– APPLICANT'S DETAILS

(a) Declaring Agent:	
(b) Applicant Name:	
(c) Contact No:	
(d) Fax No:	
(e) Date of Request:	

PART III – SUPPORTING DOCUMENTS

List of Supporting Documents	Please indicate a tick if documents are attached
(a) Captain Declaration	
(b) Crew List	
(c) List of Firearm and Ammunition	
(d) Firearm and Ammo Supporting Documents	
(e) Other supporting documents	

Please submit supporting documents under Part III with this request form

Company/Agent Ref No:

Date:

CONDITIONS FOR STRICT COMPLIANCE BY AGENT AND MASTER OF VESSEL

Please be informed that any ship with arms on board entering Singapore port, including any Singapore ship, must comply with our local regulations for their carriage onboard, safe custody and storage while in our port. These are as set out in the Arms and Explosives Act and the Maritime and Port Authority (MPA) of Singapore (Dangerous Goods, Petroleum and Explosives) Regulations.

2 Prior to arrival of the vessel with any arms or ammunition onboard, in Singapore, you are required to declare with MPA. The owner, agent or master of a vessel entering the port shall require every person on board who possesses arms or explosives to deposit the arms or explosives with the Master of the vessel.

3 If the arm or explosive belonging to a person is not disembarking in Singapore, please deposit or place the arms or explosives in an approved strong-room or safe on board the vessel and keep the arms or explosives there until the vessel leaves the port.

4 The Master of the vessel shall ensure that:-

a) The proposed safe/strong-room should come with two locking mechanisms (key lock and combination lock of minimum 1 million combinations);

b) The proposed safe/strong-room should be able to resist attacks with simple mechanical tools and hand-held drill for at least 30 minutes as specified in UL 687 (Underwriters Laboratories (UL) Classification TRTL-30X60.

c) The proposed safe/strong-room have a security system installed (in-built for safe) to alert the owner of any attempt to move/force open the safe or to detect forced entry into the strong room. However as stipulated in the Maritime and Port Authority of Singapore (MPA) regulations, this should only be applicable if the owner of the firearms is on-board (not disembarking) and the firearms must be kept in the safe until the vessel leaves the port. In the other cases, the firearms/explosives should be off-loaded as stipulated in the MPA regulations;

d) The proposed safe should weigh at least 70kg or be adequately anchored into the walls/floor by means of bolts or welding to prevent removal of safe;

e) The proposed safe/strong-room should be able to withstand external temperature of 927 degrees Celsius for 1 hour with the internal temperature not exceeding 176 degrees Celsius.

5 Both the agent and Master of the vessel shall ensure that any other requirements for arms and ammunitions that are carried on board the vessel entering the Port of Singapore as stipulated by MPA are strictly complied with.

6 If the duration of port stay is more than 2 days, the agent shall be required to engage the service of Auxiliary Police Force (APF) to offload the firearms and ammunitions to be stored in the approved APF Armoury. In this respect, the Master/agent of the vessel is required to apply online for the Import and Export Licences on payment of the required fees through GoBusiness Website using the Singpass. Alternatively, the agent may engage the services of armed Auxiliary Police Officers from any Auxiliary Police Force to guard the firearms and ammunitions onboard the vessel.

7 The validity of this supporting letter from Police Licensing & Regulatory Department is as of the requested period under Part I of this request form only, unless otherwise stated.

8 I have read and agreed to the requirements stated above.

Full Name & NRIC/Passport No of Agent

Signature & Stamp of Agent

Company/Agent Ref No:

Date:

Remarks:

This request is : **Supported / Not Supported**

Officer In Charge : _____

Date of Approval : _____

Copy:

Head Ops Planning
Immigration and Checkpoints Authority
Fax: 63980843

CO POLCOM
Police Coast Guard
Fax: 62761627

Head Ops & Security Branch
Police Coast Guard
Fax: 63775580

Maritime and Port Authority of Singapore
Fax: 63252484