

LICENSING CONDITIONS FOR LICENCE TO MANUFACTURE EXPLOSIVES

1. The manufacture of explosives shall be restricted within the approved premises as stated in the licence. Licensee shall not carry out such activities in other premises without the prior approval from the Licensing Officer.
2. The licensee shall only manufacture the type of explosives as approved by the Licensing officer.
3. The licensee shall only manufacture explosives in the factory in the premises as stated in the licence under Place of Storage.
4. The licensee shall ensure that the explosives manufactured have the manufacturer's company name inscribed on them or its packaging.
5. The licensee shall ensure that closed-circuit television (CCTV) cameras and CCTV recording system(s) are installed and maintained in accordance with the following requirements:
 - (a) The licensee shall ensure that there are CCTV cameras covering all entrances and exits directly leading to/from:
 - i. the armoury; and
 - ii. the interior of the armoury where the arms are stored.
 - (b) At all times, the licensee shall ensure that all the conditions below are met:
 - i. each CCTV camera is positioned and angled in such a way that it can capture the face of every person entering or exiting through that doorway, or depositing, removing or handling any arm in the armoury; and
 - ii. there is an unobstructed line of sight from the CCTV cameras to the locations they are covering.
 - (c) The licensee shall ensure that all CCTV cameras and recording system(s) meet or exceed the following specifications:
 - i. records colour images at the resolution of HD 1080p: 1920x1080 pixels or its equivalent;
 - ii. records at 12 frames per second;
 - iii. supports the exporting of CCTV camera recordings via a USB port in open-source formats such as *.avi (Microsoft), *.mov (Apple QuickTime), *.mp4 (MPEG), or such format as approved by the Licensing Officer in writing;
 - iv. is switched on and in a recording mode at all times; and
 - v. is able to store all CCTV camera recordings for at least 30 days from the date of recording.

6. The licensee shall ensure the CCTV DVR is secured in a locked cabinet in a secured room.
7. The licensee shall install and maintain an intrusion detection system (IDS), such as motion detectors, to monitor the interior of the premises and the factory. The IDS shall send an alert to at least 2 designated persons in the event of any intrusion detection. The licensee shall conduct regular checks to ensure that the IDS is in proper working condition.
8. The licensee shall ensure that only persons approved by the Licensing Officer in writing may enter the factory. The list of persons approved by the Licensing Officer shall be displayed prominently in the factory.
9. The licensee shall maintain a register to record all approved persons entering and leaving the armoury. The records shall include:
 - (a) Date & time of entry and exit; and
 - (b) Name and NRIC/FIN No. of the approved person.
10. The licensee shall maintain a register in the factory to record any movement of any explosive. The records shall include:
 - (a) the date on which any explosive was bought, received, manufactured or transferred;
 - (b) the name, NRIC/FIN No. and address of the person from whom, or the name and address of the company from which, the explosives were bought, received or transferred from or to; and
 - (c) the description and quantity of the explosives taken into or taken out of stock.
11. The licensee shall keep all stock records for a period of not less than 10 years from the date the record is made.
12. The licensee is required to obtain the Licensing Officer' approval before employing any prospective employees to handle explosives, by submitting an "Application for Submission of Particulars of New Employee" using the Police Licensing Computerised System (PLUS).
13. Where any person ceases to be employed by the licensee, the licensee shall notify the Licensing Officer within 7 days of the cessation of employment by submitting an "Application for Deletion of Employee" using PLUS.
14. When the licensee ceases to be an employee of the company, the licensee shall notify the Licensing Officer by submitting a "Notification to Change Licensee" using PLUS, within 7 days of the cessation of employment.
15. The licensee shall ensure that no modification of any description is made to the factory, unless prior written approval is granted by the Licensing Officer.
16. The licensee shall immediately notify the Police if there is any:

- (a) loss of any explosive;
 - (b) entry of any unauthorised person into the approved factory;
 - (c) unauthorised person attempting to take part in any transportation of explosive; or
 - (d) security or safety related incident.
17. The licensee shall allow and facilitate any audit or inspection (including any surprise check) of the arm, explosive, explosive precursor, or licensed premises by the Licensing Officer or any officer authorised by the Licensing Officer in writing. For avoidance of doubt, an authorised officer may:
- (a) enter any licensed premises
 - (b) inspect the licensed premises and any arm, explosive or explosive precursor found within;
 - (c) photograph or film, or make a record or sketches of, any part of the premises, or any person or thing at the premises;
 - (d) require any person on those premises to produce or grant access to, without charge, any document, information or article reasonably required, which is in the possession or under the control of that person;
 - (e) inspect and make copies of or take extracts from any such document or article; and
 - (f) take possession of such a document or article if, in the opinion of the authorised officer that the inspection or copying of or extraction from the document or article cannot reasonably be performed without taking possession, the document or article may be interfered with or destroyed unless possession is taken, or the document or article may be required as evidence in any proceedings instituted or commenced under the Arms & Explosives Act, Chapter 13.