



Singapore Traffic Police and Land Transport Authority officers will **never** ask you to transfer money or disclose bank log-in details over a phone call or email. Find out more on how to **transact safely** and **securely**. Call the 24/7 ScamShield Helpline on **1799** if you are unsure if something is a scam.

# Contents

Α.	How do I use my Corppass to log in to submit Medical Examination Report (MER)?	2
В.	How do I submit the MER?	2
C.	Can I amend the MER that I have submitted?	4
D.	How to Submit the MER Without Corppass Access	4
E.	What happens after the MER is successfully submitted?	4
F.	About Medical Examination Report (MER) Submission	5





- A. How do I use my Corppass to log in to submit Medical Examination Report (MER)?
  - Your Corppass admin user or sub-admin user must:
  - 1. Log in to **Corppass**.
  - 2. Go to eService Access tab.
  - 3. Choose SPF E-SERVICES(G2B) eService as one of your company's eServices.
  - 4. Assign **SPF E-SERVICES(G2B) eService** eService to your company's Corppass user accounts.
- B. How do I submit the MER?

Medical Practitioner (MedP) must:

- 1. Familiarise with Singapore Medical Association (SMA) 'Fitness to Drive' guidelines on required medical checks/ test results. The Guidelines are currently under review by the Singapore Medical Association (SMA), in consultation with relevant agencies. The updated guidelines, once finalised and approved, will be published on SMA's website. In the meantime, MedP may contact SMA directly for guidance on assessing fitness to drive.
- 2. Check if Examinee requires:
  - a. Traffic Police (TP) Driving Licence (DL)
  - b. TP DL and Land Transport Authority (LTA) Vocational Licence (VL)
  - c. LTA VL
- 3. MedP should review any required specialist reports (e.g. DARP/ DARS report) that Examinees need to obtain before their medical examination. Where further specialist assessment is required;
  - a. For TP DL holders, Examinee will have to return with the specialist report for MedP to review and endorse the MER for submission.
  - b. For LTA VL holders, MedP will provide Examinee with printed copy of (a) <u>LTA specialist form</u> and (b) MER, and refer Examinee to the relevant specialist(s). Once completed, Examinee to submit both documents to LTA via <u>LTA | Vocational Licence</u> OneMotoring.





- 4. Ensure this medical examination is only conducted within 2 months before Examinee's birthday. This is in accordance with Sections 4A(1)(a) and 5(2)(a) of the Road Traffic (Motor Vehicles, Driving Licence) Rules.
- 5. Inform Examinee:
  - a. His/her email address is required for MER submission.
  - b. He/she must revisit the same MedP if appealing against medical exam result.
  - c. The completed MER will be shared with Healthcare Institution (HCI), TP and LTA.
- 6. Have following info ready before filling this MER:
  - a. Medical registration number (MCR)
  - b. HCI code
  - c. Email address and contact number of HCI
  - d. NRIC or FIN of Examinee
  - e. Email address and handphone number of Examinee
  - f. Specialist report (if any) for MedP to review.
- 7. Each submission should take about 10 minutes.





## C. Can I amend the MER that I have submitted?

No, you should carefully verify all information are accurate before submission. This policy is in place to maintain the integrity of the medical examination process and prevent any potential fraudulent submissions.

### For cancellation:

- 1. Traffic Police Driving Licence submissions:
  - o Email the submission ID to spf tp medical@spf.gov.sg
  - Clearly state the reason for cancellation
  - Include clinic name and MedP's MCR number
- 2. LTA Vocational Licence submissions:
  - Email the submission ID to Ita medical@Ita.gov.sg
  - Clearly state the reason for cancellation
  - o Include clinic name and MedP's MCR number

TP and LTA will review the request and advise the clinic/ MedP on resubmission procedures.

# D. How to Submit the MER Without Corppass Access

For clinics that do not have Corppass, MedP can apply to whitelist their Singpass through Traffic Police to conduct medical examination for Driving/ Vocational licence holders.

- Please submit the request to <u>spf\_tp\_medical@spf.gov.sg</u> to whitelist your MedP Singpass Account.
- 2. This process will take about 14 working days.
- 3. Once your Singpass account is whitelisted, you can submit the medical examination report via MedP's Singpass using this *MER*.

# E. What happens after the MER is successfully submitted?

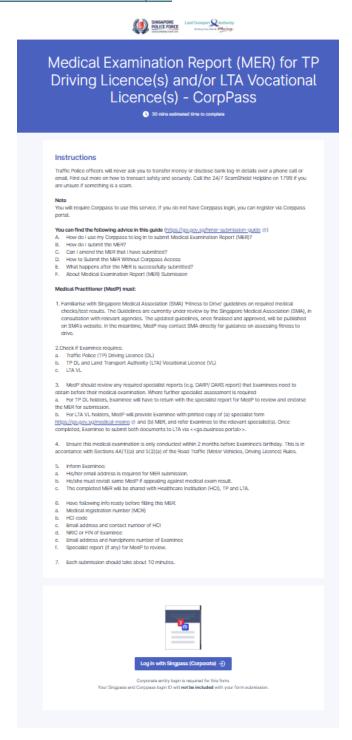
Once the MER has been successfully submitted, the Traffic Police and Land Transport Authority (LTA) will process it within 14 working days. You will be notified of the outcome once your Medical Examination Report (MER) has been processed.





Please remind examinees: If their birthday has passed and your Medical Examination Report is still being processed, they are not permitted to drive without a valid driving licence.

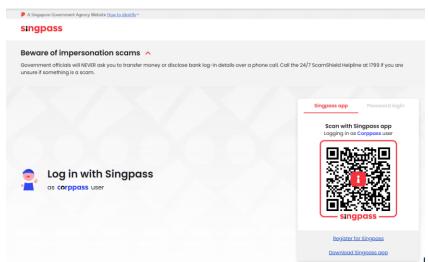
- F. About Medical Examination Report (MER) Submission
  - a. Access the Medical Examination Report



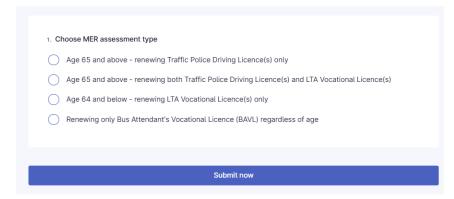




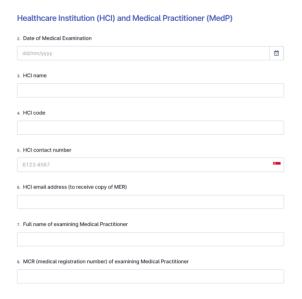
b. Log in using CorpPass.



c. Select the MER assessment type



d. Complete the Healthcare Institution (HCI) and Medical Practitioner (MedP) sections.







e. Complete the Examinee Details section.

**Examinee Details** 

f.

9. Full Name (per NRIC or FIN)
10. NRIC/FIN number
11. Mobile number
8123 4567
12. Examinee email address (to receive copy of MER)
Complete the Medical Declaration by Examinee section, covering any occurrences
within the past 6 months to date, and endorse the declaration.
Medical Declaration by Examinee (past 6 months occurences till today)
MedP enters 'Yes' only if required, and the mandatory remarks for each 'Yes'.  MedP to ask Examinee on:
13. Currently consulting any medical practitioner for pre-existing or newly diagnosed medical condition? (optional)
○ Yes
14. Currently taking any medication for pre-existing or newly diagnosed medical condition? (optional)
Yes
15. Been warded or discharged from hospital recently? (optional)
Yes
16. Been receiving rehabilitative treatment recently (for stroke patients)? (optional)
○ Yes
17. Any relevant medical problems or injuries not mentioned above? (optional)
Yes
18. Attended any driver rehabilitation and medical fitness assessment program? (optional)
Yes
19. Declaration By Examinee To MedP
I hereby certify that I have explained this declaration to the examinee, and the examinee has confirmed that he /she has carefully considered his / her responses and believe them to be complete and correct.

The examinee has declared to me that he / she has not withheld any relevant information or made any misleading statements. He / She has provided his / her consent for me, as the examining medical practitioner, to communicate with any physician who has previously attended to him / her.





g. Complete the Medical History of Examinee section and endorse the declaration.

# Medical History of Examinee

MedP enters 'Yes' only if required, and the mandatory remarks for each 'Yes'.  MedP to ask Examinee if any history of, or suffering from:
20. Palpitations or breathlessness? (optional)
Yes
21. Asthma / bronchitis / COPD? (optional)
Yes
22. High blood pressure? (optional)
Yes
23. Heart attack/disease? (optional)
Yes
24. Chest pain on exertion or at night? (optional)
Yes
25. Psychiatric illness? (optional)
Yes
26. Severe headaches or migraine? (optional)
Yes
27. Stroke / TIA? (optional)
Yes





28. Epilepsy, seizures or fits of any kind / faints? (optional)
Yes
29. Head injury or concussion? (optional)
Yes
30. Muscle disease or weakness? (optional)
Yes
31. Arthritis / joint disease / numbness in hands & fingers? (optional)
Yes
32. Eye trouble of any kind (e.g. cataracts, glaucoma, strabismus)? (optional)
Yes
33. Difficulty seeing in the dark? (optional)
Yes
34. Deafness? (optional)
Yes
35. Diabetes? (optional)
Yes
36. Thyroid Disease? (optional)
Yes
37. Surgical Operations? (optional)
Yes
38. Any relevant medical problems or injuries not mentioned above? (optional)
Yes
39. Declaration By Examinee To MedP
I hereby certify that I have explained this declaration to the examinee, and the examinee has confirmed that he /she has carefully considered his / her responses and believe them to be complete and correct. The examinee has declared to me that he / she has not withheld any relevant information or made any misleading statements. He / She has provided his / her consent for me, as the examining medical practitioner, to communicate with any physician who has previously attended to him / her.





# h. Complete the Medical Examination General Details section.

# **Medical Examination General Details**

Yes

40. Did Examinee pass the General Condition?	
× No	✓ Yes
41. Fill in Examinee's S1_S2 & murmurs readings	
S1_S2 reading	Murmurs reading
42. Fill in Examinee's blood pressure and heart rate read	dings
Blood Pressure (mmHg)	Heart Rate (bpm)
Select an option 🔻 🗴	
On following conditions for Examinee, MedP to enter 'Ye 'Yes':  43. Any abnormality in finger-nose coordination? (option  Yes	
44. Any abnormality of the lungs? (optional)	
Yes	
45. Any abnormality of the abdomen? (optional)  Yes	
46. Any abnormality of the neuro-muscular system? (or	otional)





47. Any abnormality of the nervous system? (opt	ional)		
Yes			
48. Any psychiatric disorder? (optional)			
Yes			
49. Any defect in hearing? (optional)			
Yes			
50. Any deformities and/or physical disabilities o	bserve	d? (optional)	
Yes			
51. Any abnormality or limitations in range of mo should be conducted)? (optional)	vemen	t of the joints (appropriate test e.g. straight leg ra	aise
Yes			
52. Any limitation in strength of upper limbs and	lower l	imbs (power)? (optional)	
Yes			
53. Any evidence of being addicted to the excess	sive us	e of alcohol or drug? (optional)	
Yes			
54. Any sign of cognitive impairment? (optional)			
Yes			
55. Any difficulty in accurately recognising the co	olours	red, green, and amber? (Colour Perception) (opti	ional)
Yes			
57. Any use of optical aids (e.g. glasses, contact	lenses	)?	
X No		✓ Yes	
58. Visual Acuity (Snellen Eye Chart) RE/LE For vocational licence holders, the standard of acuity of aids.	vision s	should be at least 6/12 in each eye, with or without optical	al
Right Eye (RE)		Left Eye (LE)	
Select an option 🔻	×	Select an option v	×
59. Near Vision RE/LE			
Right Eye (RE)		Left Eye (LE)	
Select an option 🗸	×	Select an option 🔻	×





i. Complete the Abbreviated Mental Test (AMT) Details section.

# Abbreviated Mental Test Details, if required

1	so. Does examinee require AMT (Abbreviated Mental Te AMT testing is required for holder of at least one of Traffic Polici licence and next birthdate is age 70, 71, 72, 73 or 74, OR holder of any LTA vocational licence aged 70 and above at time applicant is showing signs of cognitive impairment.	e's Class 4, Class 4A, Class 5 or Private Driving Instructor
	× No	✓ Yes
	61. Did the examinee pass Abbreviated Mental Test (AM	IT)?
	MedP to pose AMT test questions to Examinee as follows (1 p	oint for each correct answer):
1	1. Please remember phrase of "37 Bukit Timah Road". I will ask 2. What is the present year? (Western calendar, i.e. 20) 3. What time is it now (within 1 hour)? 4. What is your age? (for Chinese, +1 year is usually the norm a 5. What is your date of birth? (Western year +/- month and day) 6. Where are we now? (hospital or clinic is acceptable) 7. What is your home address? (complete address excluding po 8. Who is Singapore's present Prime Minister? 9. Show picture of a profession (e.g. a nurse or doctor) What is 0. Count backwards from 20 to 1 1. Please recall the memory phrase.  A score of less than 7 suggests cognitive impairment and may	ond hence acceptable) ) pstal code) his/her job?
	X No	✓ Yes

j. Endorse the Medical Examination results for the TP Driving Licence application and submit the Medical Examination Report (MER)

# Overall Result of Medical Examination for TP Driving Licence(s)

# 62. Is Examinee physically and mentally fit to drive a motor vehicle? I certify that I have today examined and identified the Examinee named above. He/she has presented his/her identity card, which bears the same name and identification number as on this form. The answers to the questions above are correct to the best of my knowledge and belief. Based on my observations and medical examination, I find the Examinee physically and mentally fit to drive a motor vehicle. X No Yes Note to examinee: You will be notified of the outcome once your MER has been processed.





k. Complete the LTA Vocational Licence (VL) Medical Examination Details section, if applicable.

LTA VL-related - Medical Examination Details

LTA VL-related - X-ray Examination
63. I, the examining medical practitioner, have verified the identity of Examinee via his/her Identity Card/Work Permit, and have examined the Examinee's X-ray report as follows: please check one or both
There is no radiological evidence of chest lesion
The applicant is suffering from TB.
LTA VL-related - Required Memos/Reports
Examinee is to furnish required memos and reports.  MedP enters 'Yes' only if required, and the mandatory remarks for each 'Yes'.  MedP to ask Examinee if any history or suffering from:
64. Tuberculosis [requires TB Certificate of Completion from Tuberculosis Control Unit (TBCU) or Ministry of Health (MOH)]? (optional)
Yes
es. Heart Surgery with Pacemaker* (requires memo from cardiologist)? (optional)
Yes
66. Stroke (requires Driving Assessment Rehabilitation Programme (DARP) report and memo from Neurologist)? (optional)
Yes





67. Mental illness (e.g. Anxiety, Depression, Schizophre attending physician for mental illness)? (optional)	
Yes	
68. Amputee (requires Driving Assessment Rehabilitation	n Programme (DARP) report)? (optional)
Yes	
69. Hearing problems (requires Audiogram report and m	emo from hearing specialist/audiologist)? (optional)
Yes	
70. End Stage Renal Failure on Haemodialysis (requires (optional)	memo from attending physician for renal illness)?
Yes	
71. Cancer undergoing Chemotherapy or Radiotherapy?	(optional)
Yes	
72. Hypoglycaemia (requires memo from endocrinologis	tt)? (optional)
Yes	
73. Does Examinee require further referral to specialist(	s)?
X No	✓ Yes
× No  LTA VL-related - Overall Result of Me	
	edical Examination  ublic service vehicle?  ed and identified the applicant. He/she has shown me his/her mber on this form. The answers to the questions above are
LTA VL-related - Overall Result of Me  74. Is Examinee physically and mentally fit to drive a pr I, the examining medical practitioner, certify that I have examinidentity card which bears the same name and identification nucorrect to the best of my knowledge. From my observation and mentally fit to drive a public service vehicle.	edical Examination  ublic service vehicle?  ed and identified the applicant. He/she has shown me his/her mber on this form. The answers to the questions above are
TA. Is Examinee physically and mentally fit to drive a prilimeter that I have examined the drive and process of the examining medical practitioner, certify that I have examined the drive and the three that I have examined the three that I have examined the three t	edical Examination  ublic service vehicle?  ed and identified the applicant. He/she has shown me his/her mber on this form. The answers to the questions above are it medical examination, I find the applicant physically and
LTA VL-related - Overall Result of Me  74. Is Examinee physically and mentally fit to drive a pr I, the examining medical practitioner, certify that I have examin identity card which bears the same name and identification nu correct to the best of my knowledge. From my observation and mentally fit to drive a public service vehicle.  *For driver turning 70, 73 and 74 years old, he/she will need or renew his/her vocational licence.	edical Examination  ublic service vehicle?  ed and identified the applicant. He/she has shown me his/her mber on this form. The answers to the questions above are imedical examination, I find the applicant physically and  to pass the On-road Driving Test to be considered fit to grant  ✓ Yes
LTA VL-related - Overall Result of Me  74. Is Examinee physically and mentally fit to drive a pr I, the examining medical practitioner, certify that I have examin identity card which bears the same name and identification nu correct to the best of my knowledge. From my observation and mentally fit to drive a public service vehicle.  *For driver turning 70, 73 and 74 years old, he/she will need or renew his/her vocational licence.  X No	edical Examination  ublic service vehicle?  ed and identified the applicant. He/she has shown me his/her mber on this form. The answers to the questions above are imedical examination, I find the applicant physically and  to pass the On-road Driving Test to be considered fit to grant  ✓ Yes
LTA VL-related - Overall Result of Me  74. Is Examinee physically and mentally fit to drive a pr I, the examining medical practitioner, certify that I have examin identity card which bears the same name and identification nu correct to the best of my knowledge. From my observation and mentally fit to drive a public service vehicle.  *For driver turning 70, 73 and 74 years old, he/she will need or renew his/her vocational licence.  X No  75. Is Examinee fit to hold a Bus Attendant Vocational I	edical Examination  Ablic service vehicle?  Bed and identified the applicant. He/she has shown me his/her mober on this form. The answers to the questions above are if medical examination, I find the applicant physically and to pass the On-road Driving Test to be considered fit to grant  Yes  Licence
LTA VL-related - Overall Result of Me  74. Is Examinee physically and mentally fit to drive a pt 1, the examining medical practitioner, certify that I have examin identity card which bears the same name and identification nu correct to the best of my knowledge. From my observation and mentally fit to drive a public service vehicle.  *For driver turning 70, 73 and 74 years old, he/she will need or renew his/her vocational licence.  X No  75. Is Examinee fit to hold a Bus Attendant Vocational II  X No	edical Examination  Ablic service vehicle?  Bed and identified the applicant. He/she has shown me his/her mober on this form. The answers to the questions above are if medical examination, I find the applicant physically and to pass the On-road Driving Test to be considered fit to grant  Yes  Licence





- I. After submission.
  - I. Please provide any feedback about your MER experience
  - II. Select "Submit another response" to create a new MER request.

