

## **GENERAL LICENSING CONDITIONS FOR LICENCE TO POSSESS ARM (GUN)**

1. All licensed arms have to be stored in an approved armoury.
2. The licensee shall ensure that the approved arm is not removed from the premises, unless otherwise approved by the Licensing Officer in writing.
3. The licensee shall ensure that the approved arm is not left unattended or unsecured at all times.
4. The licensee shall ensure that the arm is carried in a fully concealed bag or casing whilst being transported and shall take all reasonable efforts to ensure that the arm does not cause any undue alarm to the general public.

### **General Security Requirements**

5. The licensee shall ensure that closed-circuit television (CCTV) cameras and a CCTV recording system are installed and maintained at the premises in accordance with the Video Surveillance System (VSS) Standard for Building published by Singapore Police Force. A copy of the VSS Standard can be obtained from weblink: <https://www.police.gov.sg/Advisories/Infrastructure-Protection/Building-Security> .
6. Unless otherwise exempted by the Licensing Officer, the licensee shall ensure that all CCTV cameras and recording system(s) remain in good working condition at all times.
7. The licensee shall hand over all CCTV camera recordings to the Licensing Officer when directed to do so.
8. The licensee shall not tamper and shall not permit anyone to tamper with the CCTV cameras, the recording system(s), and any CCTV camera recordings. For the avoidance of doubt, "tamper" means doing anything which may interfere with the proper functioning of any of the CCTV cameras and recording system(s) and/or the proper storage and retention of any of the CCTV camera recordings.
9. The licensee must install and maintain an intrusion detection system (IDS) to monitor the arms storage premises. The IDS must send an alert to the centralised monitoring centre or premises or relevant authorised persons in the event of any intrusion detection. The licensee must conduct regular checks to ensure that the IDS is in proper working condition.
10. The licensee shall not make any modification of any form to any approved arm without the prior written approval from the Licensing Officer.

### **Usage of Arm**

15. The licensee may only use the arm for approved purposes, as specified in the licence, unless otherwise approved by the Licensing Officer in writing.

16. The licensee shall ensure that all use of the arm, including dry practice, is only carried out in area assessed to be safe and suitable for the activity.
17. The area where the activity is taking place shall be clearly demarcated and adequate measures be put in place to prevent any unauthorised person entering into the area.
18. The licensee shall ensure that all use of the arm is adequately supervised and conducted safely at all times.
19. The licensee shall ensure that any arm which is no longer suitable for use is disposed of in such a manner as prescribed by the Licensing Officer.

### **Reporting on Security & Safety Incidents**

20. The licensee shall immediately notify the Police if there is any:
  - a) loss of arm;
  - b) unlicensed arm found on the premises;
  - c) unauthorised entry of any person into the storage premises;
  - d) unauthorised issuance of arm; or
  - e) any security or safety related incident.

### **Facilitation of Audit or Inspection**

21. The licensee shall allow and facilitate any audit or inspection (including any surprise check) of the arm or licensed premises by the Licensing Officer or any officer authorised by the Licensing Officer in writing. For avoidance of doubt, an authorised officer may:
  - a) enter any licensed premises;
  - b) inspect the licensed premises and any arm, explosive or explosive precursor found within;
  - c) photograph or film, or make a record or sketches of, any part of the premises, or any person or thing at the premises;
  - d) require any person on those premises to produce or grant access to, without charge, any document, information or article reasonably required, which is in the possession or under the control of that person;
  - e) inspect and make copies of or take extracts from any such document or article; and
  - f) take possession of such a document or article if, in the opinion of the authorised officer that the inspection or copying of or extraction from the document or article

cannot reasonably be performed without taking possession, the document or article may be interfered with or destroyed unless possession is taken, or the document or article may be required as evidence in any proceedings instituted or commenced under the Arms & Explosives Act 1913.