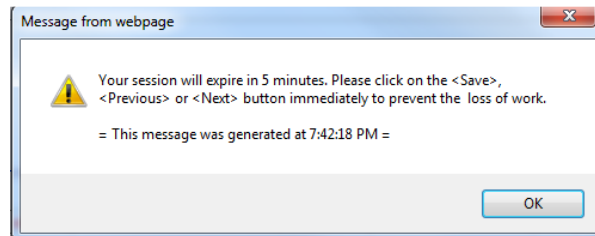


STROLLS Quick Reference Guide for Filing of Suspicious Transaction Reports (STRs) via STROLLS

Instructions

- 1) This guide is applicable to Casinos.
- 2) This is a quick reference guide for filing of STRs. For detailed features of STROLLS, please refer to the Complete User Guide instead.
- 3) STROLLS Users should only use links or buttons available on STROLLS as STROLLS uses SSL encryption to ensure the security of information transferred. Do **NOT** use the menu options on your browser e.g. the <Back>, <Forward> and <Refresh> buttons on Internet Explorer browser, or keyboard shortcuts e.g. the <Ctrl + N> to launch a new Internet Explorer window when the STROLLS application is open and <Backspace>. This will cause your session to be terminated prematurely.
- 4) For security purposes, users will be logged out of STROLLS automatically after 15 minutes if they do not move on to the next section of the STR form. Note that if you are halfway through a section and did not click <Save>, <Previous> or <Next> when you were at that section, the work for the section of the STR **WILL NOT** be saved when you are timed out from STROLLS. Work will only automatically be saved to a draft STR when you have clicked <Save>, <Previous> or <Next> for the section of an STR.

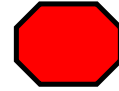
When you are timed out from STROLLS, you can retrieve the uncompleted draft STR using the Search and List function (see page 15 for more information). Notably an automated warning will be triggered when you have not clicked <Save>, <Previous> or <Next> for 10 minutes. An example is shown below.



- 5) If you require any further assistance or clarifications you can contact us at STRO@spf.gov.sg.

Contents

Each step in the quick reference guide is represented by a red hexagon.
A list of the steps and which page they are on is shown below.



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I.a

Welcome to Suspicious Transaction Report Online Lodging System

STROLLS is an e-service which is hosted on the secure Government network via the Public Service Infrastructure. Implemented in September 2006, STROLLS offers users an avenue to lodge Suspicious Transaction Reports (STR) with added security and convenience. With user friendly interface and step by step instructions, STR makers will never miss out any important details. More importantly, STRs submitted via STROLLS are received by the Suspicious Transaction Reporting Office immediately.

To find out more about STROLLS or sign up for an account in STROLLS, please email us at stro@spf.gov.sg.

I have read and agreed to the [Terms of Use](#) For STROLLS.

Login

[Rate this eService](#)

If you encounter any problems or wish to give us your comments on this e-Service, please contact us at [Strolls Administrator](#)

To access STROLLS Login Page, enter in the URL: <http://www.cad.gov.sg/strolls>.
Click **<Login>**.

I.b

Singapore Personal Access

Secure [Terms of Use](#) [FAQs](#) [Help](#) [About Us](#)

This is a new SingPass Screen

Welcome
to SingPass Authentication Service

SingPass ID (Enter your [Identification Number](#))
e.g. S12345670, G12345670

SingPass (8-24 characters, CASE-SENSITIVE)

☐ Tick here to change your SingPass

Submit **Cancel** (Click here for tips on [Online Security](#))

[Do not have a SingPass? Apply here.](#)

[Forgot your Password? Reset here.](#)

Enter your SingPass ID and SingPass. Click **<Submit>**.

NOTE: Only Filers pre-registered with STRO for a STROLLS account are able to access STROLLS with their SingPass ID and SingPass.

I.c

STROLLS MENU

Module	Sub-Module	Date
User Admin Module	Add New User	The fo
	Search and Edit User	To vie
	Search and Delete User	View.
Suspicious Transaction Report Module	Real Time Search and List STR	View.
	Create Suspicious Transaction Report	Date
	Search and List STR	26/03/
Screening Request Module	View Screening Request	20/03/
Production Orders Module	View Production Orders	
User Profile Module	Edit My Own Profile	18/03/
Contact Us	Contact Details	12/03/

To file a new STR, click **<Create Suspicious Transaction Report>**.

NOTE: Options available on the STROLLS Menu depend on your role. Refer to the Complete User Guide for details.

1

Suspicious Transaction Report for Casino

Please follow the steps to complete the report
Fields marked with * are mandatory

NOTE: There is only one selection for
<Business Type> drop down list, Casino.
There is no need to alter this field.

Step 1. Particular(s) Step 2. Entit(ies) Step 3. Suspicious Transaction(s) Step 4. Reason(s) for Suspicion Step 5. Attachment Step 6. Report Preview

Business Type* :		Casino	
Reporting Institution			
Name :	() MZS Casino	Branch :	No Branch
Block/House No* :	34	Street Name* :	Treyt
Building Name :		Floor & Unit No :	-
Postal Code* :	365454	Reporting Reference :	
Fax :			
Reporting Officer			
Name :	Alan Wee	Designation :	
Contact No* :	65432111	Email :	AW@RZS.com

Reporting Institution and **Reporting Officer** particulars and contacts are auto populated with information from the STROLLS Account application form, unless updates are provided to STRO.

Contact Officer :		Designation :	
Contact No:		Email :	
<i>(if different from Reporting Officer)</i>			

Enter **Contact Officer** name, designation and contacts if it is different from the Reporting Officer.

Next Cancel

Click <Next> to move on to **step 2a** to enter Entity information, or <Cancel> to stop filing the STR.

2a

Please follow the steps to complete the report

Step 1. Particular(s) Step 2. Entit(ies) Step 3. Suspicious Transaction(s) Step 4. Reason(s) for Suspicion Step 5. Attachment Step 6. Report Preview

Particulars of Entit(ies)

Please select either <Add Person Entity> or <Add Business Entity> to add particulars of entit(ies).

Add Person Entity

Add Business Entity

Previous

Next

Click <Previous> to move back to **step 1**.

If you have added at least one Person Entity or Business Entity, click <Next> to move on to **step 3a** to enter suspicious transaction(s) information.

Click <Add Person Entity> to add particulars of individuals involved. See **step 2b**.

Click <Add Business Entity> to add particulars of business involved. See **step 2c**.

NOTE: At least one Person Entity or Business Entity must be added for each Suspicious Transaction Report.

<ID Type> field:

- Select from drop down list:

ID Type	Applicable to
NRIC	Singaporeans and Permanent Residents
FIN	Foreigners issued with Singapore work/employment passes
Passport	Foreigners without Singapore work/employment passes
Other ID	Enter ID type in <If others, please state> e.g. Social Security No., Driving Licence

<Country of Issue> field:

- Select from drop down list of countries

2b

Suspicious Transaction Report for Casino

Please provide us with as much information as possible. Fields marked with * are mandatory. Click <Save> to add this entity record or save changes made. Click <Cancel> to return to the previous page with

Entity's Particulars

Name * :

☐ Please check if name is not available

ID Type & ID No :

Please select "Other ID" if the ID type is not NRIC/FIN/Passport and provide details in "If others, please state".

Country Of Issue :

Date when particulars were last updated (dd/mm/yyyy) :
(when available)

Physical description of subject :

Date of Birth (dd/mm/yyyy) :

If others, please state :

Nationality :

Select from drop down list of countries.

Is image of subject available? :

☐ Yes ☐ No

Account Information

Please Click <Add Account Information> to add account information.

Add Account Information

2b1

See page 5 for continuation on how to fill Person Entity particulars.

Suspicious Transaction Report for Casino

Please provide us with as much information as possible. Click <Add> button to add this account information. Click on <Back> to return to the previous page.

Account Information

Member Class :

Account Number :

Do not add dashes.

Save Back

Click <Save> to save information and move to step 2d.

Click <Cancel> to move back to step 2a **without** saving information.

<Name> field:

- Enter full name of individual. **Surname/ Family name/ Last name should all be in block letters.** Capitalise only the first letter for the rest of the name.
- is a **mandatory** field. If not available, tick <Please check if name is not available> box.
- Do **NOT** enter aliases, organised crime associations or other attributes. Enter such information either in <Reasons for Suspicion> field in step 5a. For physical attributes you can detail them in the <Physical description of subject> field.

2b1

Continued from page 4 on how to fill **Person Entity** particulars.

When filling in contact information:

- Enter only numeric characters in **<Contact No.>** field. For foreign telephone numbers, add only the country and area code. E.g. If country code is 58 and telephone number is 61234567, enter 5861234567. **No need to enter country code for local telephone numbers.**
- Enter only Singapore Postal Code in **<Postal Code>** field. For foreign Postal Codes, enter it together with the foreign address into the **<Foreign/ Other Address>**.
- **<Floor & Unit No.>** field is alphanumeric; however **do NOT** add any abbreviation. E.g. 12flr – 72. Enter 12-72.

Contact Information

Block/House No : Street Name :

Building Name : Floor & Unit No : -

Postal Code :

Foreign/Other Address :

Contact No : Other Contact No :

Email Address :

Employment DetailsSelect from drop down list of occupations. If not available, enter in **<If Others, please state>**.

Occupation : If others, please state :

Employer's Name :

Employer's main business activity :

Block/House No : Street Name :

Building Name : Floor & Unit No : -

Postal Code :

Foreign/Other Address :

Contact No :

Relationship With Subject

Affiliation or relationship to casino

☐ Patron ☐ Junket / Tour Operator ☐ Employee ☐ Supplier ☐ Others
If others, please state :

Does casino still have the affiliation or relationship with subject?

☐ Yes ☐ No

If no, why?

☐ Barred ☐ Resigned ☐ Terminated ☐ Others
If other, please state : Date action taken (dd/mm/yyyy) (if any) : / / Further Information on Relationship (if available) : **Previous STR Filed Against Entity**

STR No : 1. 2. 3. 4. 5.

Previous CTR Filed Against Entity

CTR No : 1. 2. 3. 4. 5.

Fill the relationship between the Person Entity and Casino here. If there are other Business relationships not found in the predefined fields please enter it in under **<Further Information on Relationship>** free text field.

Click **<Save>** to save information and move to **step 2d**.

Click **<Cancel>** to move back to **step 2a** **without** saving information.

2c

Suspicious Transaction Report for Casino

Please provide us with as much information as possible. Fields marked with * are mandatory.
Click <Save> to add this customer record or save changes made. Click <Cancel> to return to the previous page without saving.

Entity's Particulars

Name * :

Country of Registration:

Registration Date
(dd/mm/yyyy) :

Registration No :

Name(s) of CEO :

Main Business Activity :

<Name> field:

- Enter full name of business.
- is a **mandatory** field. If not available, tick <Please check if name is not available> box.
- Do **NOT** enter aliases, organised crime associations, conglomerate group. Enter such information in <Reasons for Suspicion> field in **step 4a**.

Select from drop down list of countries.

Enter full names and particulars of entities in **step 2b** too, if these entities are suspicious.

Based on your knowledge, in addition to company registration information

When filling in contact information:

- Enter only numeric characters in <Contact No.> field. For foreign telephone numbers, add only the country and area code. E.g. If country code is 58 and telephone number is 61234567, enter 5861234567. **For Singapore telephone numbers, exclude the country code.**

- Enter only Singapore Postal Code in <Postal Code> field. For foreign Postal Codes, enter it together with the foreign address into the <Foreign/ Other Address>.

- <Floor & Unit No.> field is alphanumeric; **do NOT** add any abbreviation. E.g. 12flr – 72. Enter 12-72.

Contact Information

Block/House No :

Street Name :

Building Name :

Floor & Unit No :

Postal Code:

Foreign/ Other Address :

Contact No :

Other Contact No :

Date when particulars were last updated (dd/mm/yyyy) :
(when available)

Previous STR Filed Against Entity

STR No : 1. 2. 3. 4. 5.

Previous CTR Filed Against Entity

CTR No : 1. 2. 3. 4. 5.

Business Relationship with Subject * (max 1000 characters)

Save Cancel

Click <Save> to save information and move to **step 2d**.

Click <Cancel> to move back to **step 2a** **without** saving information.

Fill the relationship between the Business Entity and Casino here. This is a **mandatory** field. e.g.

1. Provides supplies for the Casino.
2. Provides security services for the Casino.
3. Provides tour services for Patrons of the Casino

2d

Suspicious Transaction Report for Casino

Please follow the steps to complete the report

Step 1. Particular(s) **Step 2. Entity(ies)** Step 3. Suspicious Transaction(s) Step 4. Reason(s) for Suspicion Step 5. Attachment Step 6. Report Preview

Particulars of Entity(ies)

Please click <Add Person Entity> or <Add Business Entity> to add new entity(ies). To delete an entity's record, please select the relevant radio button and click <Delete>.

☐ 1 Person Entity Name : [Person 1](#)
ID Type & ID No. :
Country of Issue :
Nationality :

☐ 1 Business Entity Name : [Biz 1](#)
Registration No. :
Country of Registration :
Main Business Activities :

Click on the name of the Person Entity or Business Entity to edit the information on the selected Person Entity or Business Entity shown in **steps 2b and 2c.**

To delete a Person or Business entity, select the relevant radio button and click **<Delete Selected Person/ Business Entity>**.

Click to add another Person Entity or Business Entity

Click **<Previous>** to return to **step 1**.
If you have entered the relevant entities click **<Next>** to move to **step 3a**.

3a

Please follow the steps to complete the report

Step 1. Particular(s) Step 2. Entities Step 3. Sanction(s) Step 4. Beneficial Owner(s) **Step 5. Suspicious Transaction(s)** Step 6. Reason(s) for Suspicion Step 7. Attachment Step 8. Report Preview

Suspicious Transaction(s)

Please click <Add Suspicious Transaction> to add a new suspicious transaction record.

Add Suspicious Transaction

Previous Next

Click <Previous> to move back to previous screen.

If you have added at least one suspicious transaction, click <Next> to move on to **step 4a** to enter information relating to Reason(s) for Suspicion.Click <Add Suspicious Transaction> to add particulars of property or transactions involved. See **step 3b**.**NOTE:** At least one suspicious transaction must be added for each STR.

3b

Suspicious Transaction Report for Casino

Please provide us with as much information as possible.

Click <Save> to add this suspicious transaction record or save changes made. Click <Cancel> to return to the previous page without saving.

Suspicious Transaction(s)

Amount :

☐ Exact Amount ☐ Estimated Amount

Date (dd/mm/yyyy) :

☐ Exact Date ☐ Exact Date Range ☐ Estimated Date RangeFrom: / / To: / /

Description of Transaction (max 1000 characters) :

(Eg. Fund transfer, source of funds, destination, etc. Please provide details (such as type of a/c, name of a/c holder, a/c no.) of account(s) if applicable.)

Save Cancel

Click <Save> to save information and move to **step 3a1**.Click <Cancel> to move back to **step 3a** **without** saving information.

Enter amount involved.

- If an amount is entered, the currency code is **mandatory**. Select currency code from drop down list of currencies and select the relevant radio button, **Exact Amount/Estimated Amount**.
- If no amount is entered, there is no need to select the radio button, **Exact Amount/Estimated Amount** or the currency code

Enter date of suspicious transaction.

- If date is entered, select the relevant radio button, **Exact Date/ Exact Date Range/Estimated Date Range**.
- If **Exact Date** is chosen, the **From** and **To** date has to be the same day.

Describe the suspicious transaction. E.g.

- If the payment for gaming activities was paid via cheque, you could state the person and bank details of the cheque issuer.
- If the payment for gaming activities was paid via telegraphic transfer, you could state details such as swift number, sender's bank details, etc.
- If the payment for gaming activities was paid via cash, you could state that it is unusual for such large cash payment.

**Suspicious Transaction Report for Casino**

Please follow the steps to complete the report

Step 1. Particular(s) Step 2. Entity(ies) **Step 3. Suspicious Transaction(s)** Step 4. Reason(s) for Suspicion Step 5. Attachment Step 6. Report Preview

Suspicious Transaction(s)

Please click <Add Suspicious Transaction> to add a new suspicious transaction record. To delete a suspicious transaction record, please select the relevant radio button and click <Delete Suspicious Transaction>.

No	Amount	Date	Description of Transaction
<input type="radio"/> 1	SGD 500,000.00 (Exact Amount)	26/02/2013 to 20/03/2013 (Exact Date Range)	-
<input type="radio"/> 2	JPY 10,563,600.00 (Estimated Amount)	-	Minimal gaming activity accompanying the large transactions

Click on the hyperlink to edit details of the Suspicious Transactions shown in **step 3b**.

Transaction information reflected.

- To add another Transaction, click <**Add Suspicious Transaction**>.
- To delete the Transaction, click on the relevant radio button and click <**Delete Suspicious Transaction**>.

Click <**Previous**> to return to previous screen.

Click <**Next**> to move to **step 4a**, to add **Reason(s) for Suspicion**.

4a

Please provide us with as much information as possible. Fields marked with * are mandatory.
Click <Save> to save the information provided in this step.

Step 1. Particular(s) Step 2. Entity(ies) Step 3. Signatory(ies) Step 4. Beneficial Owner(s) Step 5. Suspicious Transaction(s) **Step 6**

Reason(s) for Suspicion* : (max 4000 characters)
Note: You are advised to key in the full description on the reasons for suspicion in the field below and not in separate attachment.

Reason of suspicion for STR.

Other Relevant Information (Including Any Action Taken) : (max 2000 characters)

Other available information for STR.

Category(ies) of Suspicion
Please Click <Select Category(ies) of Suspicion> to add Category(ies) of Suspicion.

Select Category(ies) of Suspicion

Possible Type(s) of Crime
Please Click <Select Type(s) of Crime> to add Type(s) of Crime if applicable.

Select Type(s) of Crime

Previous Save Next

- **Mandatory** field.
- You should provide the facts and circumstances that triggered your suspicion in this field. You should refer to the available list of suspicious indicators in STROLLS Bulletin to guide you in phrasing the first 200 characters.

Note: The first 200 Characters of this field will be displayed in the list of STRs that your Reporting Institution has filed. (See **step 6b** for the Search and List function.) It will enable you to find or track your STRs more easily.
- You should **NOT** add in the name and identity of the AMLO and front line staff that detected the suspicion in this field. E.g. State generic references e.g. "our AMLO", "our system" instead of "Ms Jenny Smith" detected.

Note: STRO usually shares the reasons for suspicion field in our disseminations. This will reduce the workload in sanitising the information.

- Information that is unable to fit into any other designated fields. E.g.:
 - Further actions carried out by you. (e.g. Patrons Account has been closed, Entity placed under watch list.)
 - Results of screening against commercial databases. (e.g. World Check, Biznet, Dow Jones)
 - If there are more than 5 STRs filed against the entity you can provide the other STRs linked to the entity here.

Click <**Select Category(ies) of Suspicion**> to proceed to **step 4b** to choose the relevant category(ies) of suspicion.

Click <**Select Type(s) of Crime**> to proceed to **step 4c** to choose the relevant type(s) of crime.

Click <**Previous**> to move back to Previous Screen.
Click <**Save**> to save information
Click <**Next**> to move on to **step 5a** to upload supporting documents.

4b

Suspicious Transaction Report for Casino

Category(ies) of Suspicion:

Please select one or more category(ies) of suspicion and click on <Save> button to add category(ies) of suspicion to save changes made. Click on <Cancel> button to return to the previous page without saving.

Check **at least 1** or more of the Categor(ies) of Suspicion.

Please tick 1 or more if applicable

- | | |
|--|--|
| <input type="checkbox"/> CAT0058 High Risk Transaction Pattern - Suspicious transactions involving Politically Exposed Persons or Associate of Politically Exposed Persons (Local) | <input type="checkbox"/> Casino Related - Minimal gaming with large transactions |
| <input type="checkbox"/> Casino Related - Unusual behaviour involving casino staff | <input type="checkbox"/> Casino Related - Unusual purchase of casino gift certificates |
| <input type="checkbox"/> Casino Related - Unusual use of casino accounts/facilities not for non-gaming activities | <input type="checkbox"/> Casino Related - Unusual use of casino chips |
| <input type="checkbox"/> Casino Related - Unusual use of funds deposited in overseas branch office of local casino | <input type="checkbox"/> Casino Related - Unusual use of gaming machines |
| <input type="checkbox"/> Casino Related - Unusual use of junket operators | <input type="checkbox"/> Client Behaviour - Entities gave false/misleading explanation for CDD purposes |
| <input type="checkbox"/> Client Behaviour - Entities unwilling/unable to provide information for CDD purposes | <input type="checkbox"/> Client Behaviour - Entities used forged / fraudulent / false identity documents for CDD purposes |
| <input type="checkbox"/> Client Behaviour - Unusual behaviour involving entities | <input type="checkbox"/> High Risk Transaction - Large currency transactions |
| <input type="checkbox"/> High Risk Transaction - Request for transfer of funds to third parties | <input type="checkbox"/> High Risk Transaction - Suspicious transactions involving business accounts |
| <input type="checkbox"/> High Risk Transaction - Unusual use of credit/debit cards | <input type="checkbox"/> High Risk Transaction Pattern - Entities featured in adverse news/sanction lists |
| <input type="checkbox"/> High Risk Transaction Pattern - Funds transfer/deposit from multiple entities into the account of a single entity | <input type="checkbox"/> High Risk Transaction Pattern - Gaming activities inconsistent with known profile of entities |
| <input type="checkbox"/> High Risk Transaction Pattern - Refining - Exchanging coinage or small denomination notes for larger denomination notes | <input type="checkbox"/> High Risk Transaction Pattern - Structuring - Segregating a large transaction into a number of smaller transactions |
| <input type="checkbox"/> High Risk Transaction Pattern - Sudden change in account activity | <input type="checkbox"/> High Risk Transaction Pattern - Suspicious transactions involving Politically Exposed Persons or Associate of Politically Exposed Persons (Foreign) |
| <input type="checkbox"/> High Risk Transaction Pattern - Suspicious transactions involving Politically Exposed Persons or Associate of Politically Exposed Persons (Local) | <input type="checkbox"/> Others |

If others, please state :

NOTE: If you have checked "Others" as the Category of Suspicion, please state your category of suspicion in the free text box <If others, please state>.

Save Cancel

Click <Save> to save selection and return to previous page.

Click <Cancel> to return to previous page without saving.

4c

Suspicious Transaction Report for Casino**Possible Type(s) of Crime :**

Please select one or more type(s) of crime and click on <Save> button to add type(s) of crime to save changes made. Click on <Cancel> button to return to the previous page without saving.

Please tick 1 or more if applicable

- | | |
|---|--|
| <input type="checkbox"/> 419 Scams/Nigerian Scams (Others) | <input type="checkbox"/> 419 Scams/Nigerian Scams (Singapore Entities Impersonated) |
| <input type="checkbox"/> Corruption Related Offences | <input type="checkbox"/> Counterfeit Cheques, Cashier's orders, Bank/Demand drafts |
| <input type="checkbox"/> Counterfeit Currency | <input type="checkbox"/> Credit Card Fraud |
| <input type="checkbox"/> Dealing with Obscene and other Objectionable Materials | <input type="checkbox"/> Debit/ATM Card Fraud |
| <input type="checkbox"/> Drugs Related Offences | <input type="checkbox"/> Embezzlement |
| <input type="checkbox"/> Falsification of accounts | <input type="checkbox"/> Fictitious Invoice Financing (Eg. Letter of Credits, Bank Guarantees, Trust Receipts) |
| <input type="checkbox"/> Forgery | <input type="checkbox"/> Fraud/Cheating |
| <input type="checkbox"/> Illegal Gambling Related Offences | <input type="checkbox"/> Illegal dealing of Controlled Items |
| <input type="checkbox"/> Immigration Related Offences | <input type="checkbox"/> Insolvency/Bankruptcy Offences |
| <input type="checkbox"/> Internal Bank Fraud | <input type="checkbox"/> Internet/E-Commerce Fraud (e.g. Phishing, Hacking) |
| <input type="checkbox"/> Investment Scams (e.g. Ponzi Scams excl. Cold Call Security Scams) | <input type="checkbox"/> Money Laundering - 3rd Party (Money Mule) |
| <input type="checkbox"/> Money Laundering - 3rd Party (excl. Money Mule) | <input type="checkbox"/> Money Laundering - Self Laundering |
| <input type="checkbox"/> Money laundering | <input type="checkbox"/> Multi-Level Marketing and Pyramid Selling |
| <input type="checkbox"/> Not Established/Unknown | <input type="checkbox"/> Offences under Computer Misuse Act |
| <input type="checkbox"/> Offences under Cross Border Movement of CBNI Reporting Regime | <input type="checkbox"/> Offences under the Accountants Act |
| <input type="checkbox"/> Offences under the Banking Act | <input type="checkbox"/> Offences under the Business Registration Act |
| <input type="checkbox"/> Offences under the Casino Control Act | <input type="checkbox"/> Offences under the Charities Act |
| <input type="checkbox"/> Offences under the Companies Act | <input type="checkbox"/> Offences under the Finance Company Act |
| <input type="checkbox"/> Offences under the Financial Advisers Act | <input type="checkbox"/> Offences under the Legal Profession Act |
| <input type="checkbox"/> Offences under the Medicines Act | <input type="checkbox"/> Phone Scams (Kidnap/Lottery/Impersonation) |
| <input type="checkbox"/> Securities Related Offences - False or Misleading Statements | <input type="checkbox"/> Securities Related Offences - Insider Trading |
| <input type="checkbox"/> Securities Related Offences - Market Manipulation/Rigging | <input type="checkbox"/> Securities Related Offences - Multiple Shares Applications |
| <input type="checkbox"/> Securities Related Offences - Regulatory Offences | <input type="checkbox"/> Securities Related Offences - Unauthorised Share Trading |
| <input type="checkbox"/> Serious Violent Crimes (e.g. Murder, Rape, Kidnapping) | <input type="checkbox"/> Syndicated/Organised Crime (e.g. Secret Society) |
| <input type="checkbox"/> Tax evasion or other fiscal matters | <input type="checkbox"/> Terrorism and Threats to National Security matters |
| <input type="checkbox"/> Terrorism financing | <input type="checkbox"/> Theft |
| <input type="checkbox"/> Theft - Cash Card | <input type="checkbox"/> Trademark/Copyright Infringement |
| <input type="checkbox"/> Unlicensed Money Changing/Remittance Operations | <input type="checkbox"/> Unlicensed money lending |
| <input type="checkbox"/> Others | |

Check **at least 1** or more of the Possible Type(s) of Crimes.

If others, please state :

NOTE: If you have checked "Others" as the Possible Type of Crimes, please state your type of crime in the free text box <If others, please state>.

Save Cancel

Click <Save> to save selection and return to previous page.

Click <Cancel> to return to previous page without saving.

5a

Please follow the steps to complete the report

Step 1. Particular(s) Step 2. Entity(ies) Step 3. Signatory(ies) Step 4. Beneficial Owner(s) Step 5. Suspicious Transaction(s) Step 6. Reason(s) for Suspicion Step 7. Attachment Step 8. Report Preview

Documents Supporting the Suspicious Transaction

Please click on <Browse> button to choose the relevant document and click on the <Upload> button to upload the document.
(You may lose your session if you upload a file which is more than 2MB.)

Browse....

Previous Upload Next

Click <Previous> to move back to Previous Screen.

Click <Upload> to attach the selected file to the STR.

Click <Next> to move on to **step 5b** to view summary of attachments.

Click <Browse> to select file.

The maximum file size for each attachment is 2MB. Files such as MS Word, MS Excel, PDF or compressed graphical formats like JPEG or GIF can be uploaded. Please **do not** upload TIFF or MDI files.

NOTE: Users are advised **not to upload more than 20 attachments per STR**; doing so might cause system errors when the STR is being submitted. You can send the attachments to STRO@spf.gov.sg

Users should also name the attached file in **alphabets** and **numbers** only and should not use special symbols (such as ~ & # % + / \ ^" < > ' ;).

5b

Please follow the steps to complete the report

Step 1. Particular(s) Step 2. Entity(ies) Step 3. Signatory(ies) Step 4. Beneficial Owner(s) Step 5. Suspicious Transaction(s) Step 6. Reason(s) for Suspicion Step 7. Attachment Step 8. Report Preview

Documents Supporting the Suspicious Transaction

Please click on <Browse> button to choose the relevant document and click on the <Upload> button to upload the document.
(You may lose your session if you upload a file which is more than 2MB.)

Browse....

Attached Documents

No	Attached Files
1	Test.docx

To preview attachment, click the hyperlink

Previous Upload Delete Next

Click <Previous> to return to previous screen.

Click <Next> to preview and submit the STR.

Attached documents reflected.

- To add another file, click <Browse> to choose the file and click <Upload> to add it to the STR.
- To delete the attachment, click on the relevant radio button and click <Delete>.



Suspicious Transaction Report for Casino

Please follow the steps to complete the report

Step 1: Particulars Step 2: Entities **Step 3: Suspicious Transaction(s)** Step 4: Reasons for Suspicion Step 5: Attachment Step 6: Report Preview

Business Type: Casino

Reporting Institution

Name: Q MZS Casino Branch: No Branch
 Block/House No: 34 Street Name: Treyst
 Building Name: Floor & Unit No:
 Postal Code: 365454
 Fax No:
 Report Reference:

Reporting Officer

Name: Alan Wee Designation:
 Contact No: 65432111 Email: AW@RZS.com
 Contact Officer: Designation:
 Contact No: Email:
 (if different from Reporting Officer)

Entity (Business Entities)

Name: Biz 1
 Country of Registration:
 Registration Date (dd/mm/yyyy): Registration No:
 Name(s) of CEO/Partners/Sole-Proprietor/Trustees or equivalent:
 Main Business Activity:

Correlation Information

House No: Street No:
 Floor: Floor:
 Unit: Unit:

Relationship With Subject

Affiliation or relationship to casino
 No records were entered
 Does casino still have the affiliation or relationship with subject?:
 Date Action Taken:
 Further information on Relationship (if available):

Previous STR Filed Against Entity

No records were entered.

Previous CTR Filed Against Entity

No records were entered.

Suspicious Transaction(s)

No	Amount	Date	Description of Transaction
1	USD 500,000.00 (Exact Amount)	26/02/2013 to 28/03/2013 (Exact Date Range)	-
2	JPY 10,563,600.00 (Estimated Amount)	-	Minimal gaming activity accompanying the large transactions

Reason(s) for Suspicion

Reason(s) for Suspicion :
 Reason for suspicion.

Other Relevant Information(Including Any Action Taken)

Other relevant information.

Category(ies) of Suspicion :

1. Casino Related - Unusual use of funds deposited in overseas branch office of local casino
 2. Casino Related - Unusual use of junket operators
 3. Client Behaviour - Entities unwilling/unable to provide information for CDD purposes

Possible Type(s) of Crime :

1. Money laundering
 2. Non Established Substances

Previous Save As Draft Route to Approving Officer Print Friendly Page

Note: A copy of the report will also be sent to the Casino Regulatory Authority upon submission.

NOTE: You can click on any of the hyperlinks to go to the different sections of the report to edit or add more information.

After uploading the attachment, the final section **<Report Preview>** allows users to preview the whole STR.

At the end of the report preview/submission:

- A STR Making Officer or Checking Officer can choose to:
 - Click **<Previous>** to return to previous screen.
 - Click **<Save As Draft>** to create a draft STR which you can modify or view later.
 - Click **<Route to Approving Officer>** and an email will be sent to all the STR Approving Officers in your firm stating that a draft STR is ready for submission.
- A STR Approving Officer can choose to:
 - Click **<Previous>** to return to previous screen.
 - Click **<Save As Draft>** to create a draft STR which you can modify or view later.
 - Click **<Submit>** for submission. No further editing can be done. An email notification will be sent to MAS, STRO and the STR Approving Officer. After clicking the **<Submit>** button, STROLLS will redirect the user to a Report Confirmation page where a new STROLLS reference number and submission date will be reflected.

6b

Your STR has been saved and submitted successfully. Click <Printer-friendly Page> to print a copy of STR for reference of the

STR NO : 131230-19-1
Date Submitted : 30/12/2013

Business Type : Commercial Banks

Reporting Institution

Name : Alicia Bank Branch : Toa Payoh
Block/House No : 11 Street Name : 1121c2e32

Your STR has been saved successfully. Click <Printer-friendly Page> to print a copy of STR for reference of the Draft STR number.
DRAFT STR NO : D-131230-18-6825

Business Type : Commercial Banks

Reporting Institution

Name : Alicia Bank Branch : Toa Payoh
Block/House No : 11 Street Name : 1121c2e32

NOTE: If you clicked <Submit>, a STR number will be generated, e.g. 131230-19-1.

You can check the status of your STR by using that number in the **Real Time Search and List STR** function found in the STROLLS menu.

If you clicked <Save as draft> or <Route to approving officer> for the particular STR, you would receive a draft STR number, e.g. D-131230-18-6825. You can search for the draft STR by using that number in the **Search and List STR** function found in the STROLLS menu.

STROLLS MENU

User Admin Module	T	The
Add New User		To v
Search and Edit User		View
Search and Delete User		View
Suspicious Transaction Report Module		
Real Time Search and List STR		Dat
Create Suspicious Transaction Report		20/0
Search and List STR		
Production Orders Module		
View Production Orders		18/0
User Profile Module		
Edit My Own Profile		
Contact Us		12/0
Contact Details		10/0

Refer to the **Quick Reference Guide to Quick Reference Guide for Other Useful Functions** for a step by step guide to the following functions:

- Real Time Search and List STR**, this function allows users to find out the status of submitted STRs.
- Search and List STR**, this function allows users to search for their submitted and draft STRs.