

## **PERMIT CONDITIONS FOR OPERATING FRUIT MACHINES**

### **GENERAL REQUIREMENTS**

1. The permit holder shall at all times comply with the permit conditions unless otherwise approved by the Permit Officer in writing.
2. The permit holder shall ensure that the following criteria applicable to the permit holder for the grant of the permit remain complied with during the term of this permit:
  - i. The society must be registered with the Registrar of Societies or other relevant authority or otherwise established pursuant to any written law;
  - ii. The society's constitution must not prohibit gambling or private lotteries permitted under the Private Lotteries Act 2011;
  - iii. The society must have at least 500 members on its register (which is to be audited according to the Permit Officer's requirements) for at least one year prior to the application for a permit; and
  - iv. The society must offer a wide range of substantive social and recreational offerings such that the operation of Fruit Machines, if approved, would form only an ancillary part of the society's social and recreational offerings.
3. During the term of the permit, the society must continue to offer a wide range of substantive social and recreational offerings such that the operation of Fruit Machines forms only an ancillary part of the society's social and recreational offerings.
4. The permit holder shall ensure the total number of Fruit Machines in the Fruit Machine Room does not exceed the number approved by the Permit Officer for that Fruit Machine Room and notified to the permit holder.
5. The permit holder shall ensure that there are at least two other recreational facilities in operation in the clubhouse during the operating hours of the Fruit Machine Room in that clubhouse.
6. The permit holder shall ensure that no commission either in money or money's-worth including by way of free tickets or chances shall be payable in respect of the sales of tickets or chances.

## **FRUIT MACHINE ROOM**

7. The permit holder shall display the permit prominently in the Fruit Machine Room in a location clearly visible to any person upon entering the Fruit Machine Room.
8. The permit holder shall ensure that all Fruit Machine related activities and transactions take place within the Fruit Machine Room only. These activities and transactions include but are not limited to purchases and topping up of gaming tokens, claims of winnings, and cashing of winnings at the cashier counter(s) and the use of the Fruit Machines for gaming purposes.
9. The permit holder shall prominently display a notice stating “For Members Only” and “Persons under the age of 21 are not allowed in the Fruit Machine Room” outside the entrance of the Fruit Machine Room.
10. The permit holder shall ensure that the operating hours of the Fruit Machine Room shall not extend beyond 1000hrs – 2300hrs on any day, unless approved by the Permit Officer in writing.
11. The permit holder shall not allow any member to enter or remain in the Fruit Machine Room outside of the operating hours set out in Condition 10.
12. The permit holder shall ensure that the interior of the Fruit Machine Room and the Fruit Machines are at all times not visible to persons outside the Fruit Machine Room.
13. The permit holder shall ensure that only Fruit Machines, that meet the requirements stipulated by the Permit Officer, are installed and used in the Fruit Machine Room.
14. The permit holder shall ensure that no amusement machines, whether coin or disc operated, including but not limited to pin-tables and shooting galleries, are placed or installed in the Fruit Machine Room.
15. The permit holder shall not install, replace, remove or modify or permit the installation, replacement, removal or modification of any Fruit Machine (including the hardware, game software, system software and related parts of such machines) in the Fruit Machine Room without the prior written approval of the Permit Officer.
16. The permit holder shall ensure that all Fruit Machines removed from the Fruit Machine Room are stored in a secure environment and kept out of the sight and access of the society’s members and the general public.
17. (a) The permit holder shall ensure that cash payment is the only payment method accepted in the Fruit Machine Room for the purchase and topping up of Fruit Machine gaming token(s).
17. (b) The permit holder shall ensure that each Fruit Machine accepts only the Fruit Machine gaming token purchased and topped up in the Fruit Machine Room to which

the permit relates or the Fruit Machine Rooms in the other clubhouses of the same society; or cash.

18. (a) The permit holder shall not operate or provide or allow the use of electronic fund transfer point of sales (EFTPOS) terminals in the Fruit Machine Room to effect payment for or topping up of gaming token(s) in the Fruit Machine Room.
18. (b) The permit holder shall not provide facilities for or allow the use of credit cards and debit cards to effect payment for or topping up of gaming token(s) in the Fruit Machine Room.
18. (c) The permit holder shall not allow or provide in the Fruit Machine Room any facility or service for the withdrawal of cash from any bank account.
19. The permit holder shall not install and operate and shall not allow the installation, use and operation of, any ATM in the Fruit Machine Room.
20. The permit holder shall not install and operate, and shall not allow the installation, use and operation of, any ATM that is visible from the Fruit Machine room or that is visible from the entrance of the Fruit Machine Room unless approved by the Permit Officer in writing.
21. The permit holder shall not install and operate, and shall not allow the installation, use and operation of, any electronic fund transfer point of sales (EFTPOS) terminals that is visible from the Fruit Machine Room or that is visible from the entrance of the Fruit Machine Room unless approved by the Permit Officer in writing.

## **REGISTRATION**

22. (a) The permit holder shall maintain a record of all persons (including members) that visit the Fruit Machine Room. Such records shall include each person's particulars and the date and time of his/her entry and exit from a Fruit Machine Room.
22. (b) The particulars of the member to be recorded shall minimally include his/her name, date of birth, NRIC or relevant unique identification number, membership number and membership expiry date.
22. (c) The particulars of persons (other than members) to be recorded shall minimally include his/her name, date of birth, NRIC or relevant unique identification number.
22. (d) Such records may be in electronic or physical form.

## CCTV SYSTEM

23. The permit holder shall install, operate and maintain a CCTV system to provide continuous recording of the activities carried out in the Fruit Machine Room that the permit relates to. The recording shall be for 24 hours every day. The permit holder shall keep the CCTV footage for a period of at least 90 days from the date of the recording.
24. The permit holder shall ensure that the CCTV system is installed at a location and angle suitable for the capture of the following activities:
  - i. the recording of particulars of persons entering the Fruit Machine Room pursuant to Condition 22;
  - ii. the checking of the exclusion status of members entering the Fruit Machine Room pursuant to Condition 35;
  - iii. the entry and exit of persons into and out of the Fruit Machine Room, including the face of the persons entering or exiting the Fruit Machine Room with sufficient clarity for the identification of such persons;
  - iv. the transactions carried out at the cashier counter; and
  - v. the gaming activities carried out at the gaming area of the Fruit Machine Room.
25. The permit holder shall ensure that the CCTV system referred to in Condition 23 meets the following minimum specifications:
  - i. records colour images at the resolution of HD 1080p: 1920x1080 pixels or its equivalent;
  - ii. records at 12 frames per second;
  - iii. stores all recorded CCTV images for at least 90 days from time of recording; and
  - iv. supports the exporting of recorded CCTV images via a USB port in the following formats \*.avi (Microsoft), \*.mov (Apple QuickTime), \*.mp4 (MPEG), or such format as approved by the Permit Officer in writing.
26. The permit holder shall ensure that the CCTV system (including all the cameras) is in working condition at all times.
27. (a) In the event that the CCTV system of the Fruit Machine Room is not able to monitor and record the activities specified in Condition 24(i) to (iii) in the manner required by that Condition, the permit holder shall not allow any person to enter the Fruit Machine Room, save for employees of the permit holder/society for the purpose of their service, duty and function, and the contractor appointed to repair the CCTV system;
27. (b) In the event that the CCTV system of the Fruit Machine Room is not able to monitor and record the activities specified in Condition 24(iv) in the manner required by that Condition, the permit holder shall ensure that the transactions that the permit holder/society usually conducts at the cashier counter will not be carried out at the counter or in the Fruit Machine Room until the CCTV system of the Fruit Machine Room is able to monitor and record the activities specified in Condition 24(iv) in the manner required by that Condition;

27. (c) In the event that the CCTV system of the Fruit Machine Room is not able to monitor and record the activities specified in Condition 24(v) in the manner required by that Condition, the permit holder shall not allow the Fruit Machine Room to be open for operation and shall not allow any person to enter or remain in the Fruit Machine Room, save for employees of the permit holder/society for the purpose of their service, duty and function, and the contractor appointed to repair the CCTV system.
28. The permit holder shall, immediately upon request by the Permit Officer, provide a copy of any recorded image or video recording from the CCTV system.

## **SOCIAL SAFEGUARDS**

29. The permit holder shall not allow any betting on credit in the Fruit Machine Room.
30. The permit holder shall not allow or grant free bets, rebates or loyalty rewards, in the form of money or money's worth or in any form, in connection with the gaming activities in the Fruit Machine Room.
31. (a) The permit holder shall not engage in or allow any promotion or advertising of the Fruit Machines and/or the Fruit Machine Room in any form, manner or means.
31. (b) For the avoidance of doubt, the permit holder shall not engage in or allow any promotion or advertising activity related to Fruit Machines and/or the Fruit Machine Room by way of posters, banners, publications, online content, social media, email, telecommunication systems or messaging systems.
32. (a) Save for the persons referred to in paragraph (b), the permit holder shall not allow any person below the age of 21 years to enter, remain in or take part in any gaming in, the Fruit Machine Room.
32. (b) Paragraph (a) shall not apply to the following:
  - i. persons approved by the Permit Officer in writing; and
  - ii. employees and service providers of the society and/or the permit holder who need to enter and remain in the Fruit Machine Room for the purpose of their service, duty and function, PROVIDED that they do not engage in any gaming activity while in the Fruit Machine Room and they remain in the Fruit Machine Room for so long only as is required for the performance of their service, duty and function.
33. The permit holder shall only permit members of the society who hold membership terms of at least one (1) year from the time the membership was granted to enter and/or remain in the Fruit Machine Room.
34. The permit holder shall not allow any of its members' guests to enter and/or remain in the Fruit Machine Room.
35. (a) The permit holder shall establish, implement and operate a self-exclusion scheme that will allow a person on that scheme to be excluded from all Fruit Machine Rooms operating under a permit issued by the Permit Officer regardless whether the person is a member of the society or body operating the Fruit Machine Room. Such self-exclusion scheme shall be facilitated by the National Council on Problem Gambling (NCPG) and the permit holder shall comply with the terms imposed by NCPG unless otherwise approved by the Permit Officer in writing.

- 35 (b) The permit holder shall ensure that a member who is the subject of:
- i. the self-exclusion scheme as described in Condition 35(a); and/or
  - ii. a NCPG Relevant Exclusion shall not be permitted to enter or remain in the Fruit Machine Room.
36. The permit holder must obtain the written consent from each member accessing the Fruit Machine Room for the permit holder and/or the society to verify with NCPG whether the member is the subject of the self-exclusion scheme as described in Condition 35(a) and/or a NCPG Relevant Exclusion, and for NCPG to release such information to the permit holder and/or society at the point of his entry into the Fruit Machine Room.
37. (a) Subject to paragraph (b), the permit holder shall not allow any of the following to enter, remain in or take part in any gaming in, the Fruit Machine Room:
- i. a person who is the subject of the self-exclusion scheme as described in Condition 35(a);
  - ii. a person who is the subject of a NCPG Relevant Exclusion; or
  - iii. a person who does not provide the consent to the permit holder to conduct the verifications referred to in Condition-36.
37. (b) Paragraph (a) shall not apply to the following:
- i. persons approved by the Permit Officer in writing; and
  - ii. employees and service providers of the society and/or the permit holder who need to enter and remain in the Fruit Machine Room for the purpose of their service, duty and function provided that they do not engage in any gaming activity while in the Fruit Machine Room and they remain in the Fruit Machine Room for so long only as is required for the performance of their service, duty and function.

## **USE OF REVENUES FROM OPERATION OF FRUIT MACHINES**

38. No profit shall accrue to any individual person from the conduct of such lottery.
39. Upon the dissolution of the society, all the money remaining from the sums accruing from the operation of fruit machines up to date of dissolution of the society shall be donated to a charitable organisation or otherwise disposed of in a manner approved by the Permit Officer.
40. The permit holder shall ensure that Condition 39 is stated in the Constitution of the society.

## **INFORMATION PROVISION**

41. The permit holder shall retain all information and data pertaining to the following for a period of five (5) years from the date of the transaction or event (unless otherwise stated):
  - iii. gaming transactions on Fruit Machines;
  - iv. financial transactions pertaining to the operation and management of the Fruit Machine Room;
  - v. information of a person's entry to and exit from the Fruit Machine Room and the related particulars described in Condition 22; and
  - vi. members' particulars for a period of five years after the person ceases to be a member.
42. The permit holder shall ensure that all such information and data referred to in Condition 41 are accurate and complete and retained in a manner that is secure and tamper proof.
43. The permit holder shall provide all information and data pertaining to the operation of the Fruit Machine Room and Fruit Machines, including but not limited to fruit machine transactions, fruit machine logs, entry records, members' information and financial transactions, upon the request by the Permit Officer or Assistant Permit Officers for the purpose of ascertaining whether the permit holder and the society has complied with these Conditions and the Act.
44. The permit holder shall ensure that the information submitted to the Permit Officer for the application of this permit remain accurate and complete during the period of this permit. Any proposals or changes that may result in such information ceasing to be true or complete shall be notified to the Permit Officer in writing at least two (2) weeks before such proposals or changes are implemented or take effect.

## **AUDIT & INSPECTION**

45. (a) The society shall permit any police officer, the Permit Officer or such officers authorised by the Permit Officer to enter and inspect the clubhouse, including the Fruit Machine Room, at all times for the purpose of ascertaining whether the permit conditions are complied with.
45. (b) The society shall provide such assistance and cooperation as may be necessary for the purpose of such inspection.
46. (a) The permit holder shall facilitate any audit or review initiated by the Permit Officer from time to time. The society shall bear the costs of such an audit or review.
46. (b) Such audit or review may include the audit of the accounts, operations and activities of the society. Such audit or review shall be for the purpose of assessing:
- i. the compliance by the permit holder and the society of these Conditions and the Act; and
  - ii. continued eligibility of the society or the permit holder to the grant of the Permit.
46. (c) The Permit Officer may carry out such audit or review on his own, through officers appointed by him, through external auditors engaged by him or through external auditors that the Permit Officer directs the society to engage. The cost of such audit or review, whether carried out by the Permit Officer or by external auditors engaged by the Permit Officer or the society, shall be borne by the society.
46. (d) The society shall provide the Permit Officer, the officers appointed by the Permit Officer and any external auditors engaged pursuant to this Paragraph with full access to all accounts, records, documents, premises as may be necessary for the audit and shall provide reasonable cooperation and assistance in connection with the audits.

## **FINANCIAL REPORTING**

- 47. (a) The permit holder shall open and maintain a separate bank account for the revenues accruing from the operation of Fruit Machines in the Fruit Machine Room.
  
- 47. (b) The permit holder shall maintain proper accounting records in respect of the said bank account. Such accounting records should include the revenues and expenditure charged to the bank account.
  
- 47. (c) When requested by the Permit Officer, the permit holder shall consolidate all the bank accounts in relation to each Fruit Machine Room operated by the society into one bank account and maintain the accounting record required in paragraph (b) in relation to the consolidated bank account.
  
- 47. (d) The permit holder shall, when requested by the Permit Officer, provide the Permit Officer access to such accounting records required to be maintained under this Condition, and provide the Permit Officer with copies of such records.

## **DEFINITIONS**

In these Conditions, unless the context otherwise requires:-

“ATM” means automated teller machines and includes any machine that dispenses cash to a person, whether on credit or otherwise.

“clubhouse” means the premises occupied or owned by the society where the Fruit Machine Room is located.

“Fruit Machine Room” means the room or location to which the permit relates.

“gaming token” means any token(s) or credits, in any shape or form, used in the place of money for the purpose of gaming on the Fruit Machine in the Fruit Machine Room and includes any gaming credit, voucher or other instrument that has a fixed dollar wagering value.

“NCPG Relevant Exclusion” means:

- i. a family exclusion order made under section 162 or 165C of the Casino Control Act (CCA);
- ii. an exclusion from the casinos by law under section 165A(1)(a) and (b) of the CCA; or
- iii. an exclusion order made under section 165 or 165C of the CCA.

“society” means the registered society that is (directly or through others) operating the Fruit Machines in the Fruit Machine Room.