

APPOINTMENT FORM FOR POLICE HERITAGE CENTRE (PHC) VISIT

Thank you for your interest in the Police Heritage Centre! To help us ensure your visit to the centre is a pleasant experience, we would appreciate if you could complete the form below and provide the necessary details for our administrative and scheduling purposes. Please be ensured that all information provided will be kept confidential and will be used by the Police Heritage Centre strictly for the purposes mentioned.

Section I: Organisation's Particulars

Name/Organisation: _____

Address of Organisation: _____

Contact Person for Visiting Group: _____

Home/Office No: _____ **Handphone No:** _____ **Fax:** _____

Email Address: _____

Please tick one of the following that describes your organisation:

- | | | |
|--|---|---|
| <input type="checkbox"/> Home Team Members | <input type="checkbox"/> Learning Journey Programme | <input type="checkbox"/> NWZ/CSSP Members of Public |
| <input type="checkbox"/> NPCC | <input type="checkbox"/> Singapore Insights Programme | <input type="checkbox"/> Others, please specify _____ |

Section II: Booking Details

Scheduled Date and Time of Visit¹

Date: _____ **Time:** _____

Group Size: _____ (Maximum of 60 persons from one organisation/group per day, with each group comprising 30 persons or less for each time slot indicated in the box above).

Age Group (You may tick more than one box):

- 12 - 18 yrs 19 - 35 yrs 36 - 50 yrs 51 yrs & above Others: (*1 adult to 2 children of 11 yrs & below)

Area of Interest (You may tick more than one box):

- | | |
|--|---|
| <input type="checkbox"/> Introductory PHC video | <input type="checkbox"/> Republic of Singapore Police Force 1959 to 1968 |
| <input type="checkbox"/> The Commemorative Gallery | <input type="checkbox"/> Modernising the Force 1969 to 1979 |
| <input type="checkbox"/> The Command Gallery | <input type="checkbox"/> The Force & the Community 1980 to 1989 |
| <input type="checkbox"/> Early Police Force 1819 – 1945 | <input type="checkbox"/> Towards a World Class Police Force 1990 to present day |
| <input type="checkbox"/> The Post-War Period 1945 to 1948 | <input type="checkbox"/> The Police National Service Gallery |
| <input type="checkbox"/> Rebuilding the Force 1949 to 1958 | |

¹Tuesdays to Fridays: 10am to 5.30pm. Saturdays: 10am to 1pm. The centre is closed on Mondays, Sundays and Public Holidays. PHC staff would confirm the date & time indicated above with the contact person of the visiting group prior to the completion of form.

NOTE:

List of Visitors²

S/N	Name	NRIC / Passport Number³
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If space is insufficient, please continue on a new sheet of paper

Please complete form and email to PHC no later than 7 working days before the earliest preferred date of visit:

Police Heritage Centre

New Phoenix Park

28 Irrawaddy Road

Singapore 329560

Tel : 6478-2123

Email : SPF_Police_Heritage@SPF.GOV.SG

(If you do not have access to an email account, please notify us).

Please note that visitors to the Police Heritage Centre are advised to park at alternative parking facilities in the vicinity. Visitors are also strictly prohibited from using their camera phone /

² Only participants whose names and IC nos. listed here will be allowed admittance.

camera (i.e. both flash & digital) and/or videocam within the New Phoenix Park premise, including the centre.

IMPORTANT NOTICE

- Police Heritage Centre is located at the Police Headquarters, New Phoenix Park (NPPk), Tower P, 1st & 2nd Floor, 28 Irrawaddy Road, Singapore 329560.
- **All visitors to the Police Heritage Centre are required to bring along their Photo ID i.e. IC/Driving Licence/Student Pass** on the day of visit in order to gain admittance into the Police Headquarters or they will be turned away immediately if failing to do so.
- Returns of PHC Appointment Forms via email would be preferred.
- **Cancellation of visit or change in group size has to be notified via phone call or email at least one working day in advance.** A penalty fee based on prevailing cost/tour paid by SPF will be imposed if failing to do so.
- If you do not receive an email confirmation from us after you have sent in your PHC Appointment Form on your scheduled tour within two days, please call us.
- **As there is a distance between the Guardhouse and the Police Heritage Centre that is unsheltered, please bring along your wet weather gear** (ie. umbrella or raincoat)
- Visitors taking public transport can alight at Novena MRT station & walk to the NPPk (approx. 10 min walk from MRT). Buses serving the Balestier Road stretch are 21,130,131,139,145,186,603,648,NR5, etc. and along the Thomson Road are 21,54,56,131,143,162,166,167,851,980,NR1,NR5,NR9, etc. (approx. 10 min from bus-stops on either road).
- **Parking is not available on our premises.** Visitors who drive may wish to park at nearby parking vicinities [e.g. Tan Tock Seng Link (\$0.90 per hour, Novena Square (\$2.00 per hour), etc.] & take a short walk to the NPPk (approx. 10 min walk). (*Rates correct at time of print.)

Section III: Location Map of New Phoenix Park

